

GRANT APPLICATION BAPTIST-TRINITY LUTHERAN LEGACY FOUNDATION

Baptist-Trinity Lutheran Legacy Foundation was established in May of 2003, as a result of the sale of Baptist-Lutheran Medical Center to HCA, Inc. Funds in the Foundation are from the former Baptist Medical Center foundation and the Trinity Lutheran Hospital Foundation.

The Foundation's mission is "to provide support in the greater Kansas City area for crisis related medical assistance, neighborhood school health grants and health education programs and services".

GENERAL INFORMATION

- Unsolicited grant applications will be accepted in the following areas:
 - *Arthritis (contingent upon availability of restricted funds)

- Grant requests for programs and services other than Arthritis must contact the Foundation office prior to submitting a grant request.

- No grants will be made to individuals, political parties, candidates or political activities.

- Grants will not be given for special events, annual campaigns, endowments or construction projects.

- Grants will be reviewed twice a year and requests must be received by February 1st and August 1st. Grants awards will be announced in April and October.

- Highest consideration will be given for funding programs or services that demonstrate diversity, have measurable outcomes, have broad community participation and can prove sustainability after grant funding ends.

- Typical grant awards range from \$2,500 to \$10,000.

- In general, multi-year grants will not be considered.

- Grant recipients must provide interim and year-end reports detailing grant activity, including budgeted expenditures.

APPLICATION MUST CONTAIN

- Copy of 501(c) 3 IRS Determination Letter

- One page summary of organization, including mission statement

- Two page summary of program requesting funding with
 - Dollar amount requested
 - Target Audience
 - Number Served
 - Outcomes/Evaluations
 - How program/service will be sustained after grant funding

- Program Budget

- If the organizational profile is available on GKCCF or Guidestar, how can it be viewed

- List of Board Members

- Copy of most recent 990 (or directed to where it could be viewed online)

- Name, email and phone number of contact person